

Committee: Overview and Scrutiny Committee
Date: Tuesday 10 July 2018
Time: 6.45 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Neil Prestidge (Chairman)	Councillor Mike Bishop (Vice-Chairman)
Councillor Phil Chapman	Councillor Mark Cherry
Councillor Sean Gaul	Councillor Chris Heath
Councillor Tony Mephram	Councillor Cassi Perry
Councillor Sandra Rhodes	Councillor Les Sibley
Councillor Bryn Williams	Councillor Lucinda Wing

AGENDA

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

- 3. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. **Minutes** (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting held on 27 March (enclosed) and 15 July 2018 (to follow).

5. **Chairman's Announcements**

To receive communications from the Chairman.

6. **What is Scrutiny?**

James Doble, Assistant Director Law and Governance, will give a short presentation explaining the role of Overview and Scrutiny in the democratic process.

7. **Show and Tell - Environment Directorate** (Pages 5 - 20)

Graeme Kane, Executive Director Environment.

Committee will receive two updates from the Environment Directorate:

1. An update on the Air Quality Action Plan from Trevor Dixon, Environmental Protection Manager, and Victoria Fletcher of Oxfordshire County Council Highways (report attached)
2. Ed Potter will give a short presentation on the work of the Environmental Services department 'Keeping the District Clean'

8. **Overview and Scrutiny at Cherwell District Council in practice**

Following on from the overview by James Doble, the Democratic and Elections team will give a short presentation that will explain how Overview and Scrutiny will work in practice.

9. **Work Programme for 2018-2019** (Pages 21 - 22)

An indicative work programme for 2018-2019 is attached for information.

The Committee will discuss potential items to add to the programme for the Municipal Year.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01327 322043 / 01295 221591 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Emma Faulkner / Lesley Farrell, Democratic and Elections
emma.faulkner@cherwellandsouthnorthants.gov.uk, 01327 322043 /
lesley.farrell@cherwellandsouthnorthants.gov.uk, 01295 221591

Yvonne Rees
Chief Executive

Published on Monday 2 July 2018

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Cherwell District Council

Overview and Scrutiny Committee

Minutes of a meeting of the Overview and Scrutiny Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 27 March 2018 at 7.00 pm

Present: Councillor Neil Prestidge (Chairman)

Councillor David Anderson
Councillor Claire Bell
Councillor Mike Bishop
Councillor Mark Cherry
Councillor Chris Heath
Councillor Timothy Hallchurch MBE
Councillor David Hughes
Councillor Andrew McHugh

Apologies for absence: Councillor Jolanta Lis
Councillor Sean Gaul
Councillor Jason Slaymaker

Officers: Lesley Farrell, Democratic and Elections Officer
Emma Faulkner, Democratic and Elections Officer

51 **Declarations of Interest**

There were no declarations of interest.

52 **Urgent Business**

There were no items of urgent business.

53 **Minutes**

The Minutes of the meeting of the Committee held on 23 January 2018 were confirmed as a correct record and signed by the Chairman.

54 **Chairman's Announcements**

There were no Chairman's announcements.

55 **Overview and Scrutiny Annual Report 2017/18**

The Committee considered the draft Overview and Scrutiny Committee Annual report for 2017/18.

The Democratic and Elections Officer explained that there were areas of the report still to be finalised, and this would be done in consultation with the Chairman prior to its submission to Council.

Resolved

- (1) That the draft Overview and Scrutiny Committee Annual report 2017/18 be noted
- (2) That authority be delegated to the Assistant Director – Law and Governance, in consultation with the Chairman of the Overview and Scrutiny Committee, to finalise the areas highlighted in the report prior to its submission to Council

56 **Work Programme 2017-18**

The Committee considered the draft work programme for the remainder of the 2017-18 Municipal Year.

Mobile Phone Signal Working Group

The survey which had been agreed by the Committee had been agreed by the Committee had been available for the public to complete from 12 January to 23 February.

224 responses had been received. The Strategic Intelligence and Insight team had analysed the results and produced a short report, including some recommendations for the Committee to consider.

The Committee were pleased that some responses had been received, but had hoped the level of completion would be higher.

Discussing the recommendations made by the Strategic Intelligence and Insight team, the Committee agreed that the survey should be run again with the aim of getting a higher return rate, and this time everyone should be encouraged to response, even those in areas with a positive level of signal. This would give a better picture of signal across the district, although it was possible that the same people would respond to the second survey and could therefore distort the results.

The Committee thanked the Strategic Intelligence and Insight team for the analysis and comprehensive report. Members queried if it would be possible for mapping information to be provided regarding mobile phone masts near and just over the district boundaries, Democratic and Elections officers agreed to pass on the request to Strategic Intelligence and Insight.

Topics suggested by Parishes

The Committee discussed proposed topics that had been submitted by parish councils.

All parish councils in the district had been contacted, and asked to send in details of potential subjects for the Committee to consider in the new Municipal Year.

The Committee discussed the suggested topics, and agreed approaches for each one as follows:

Adderbury

Suggested topic - To identify whether current planning policies and guidance are producing homes fit to live in with specific reference to the adequacy of storage space for personal possessions and of vehicular transport off of the road.

Approach – It was agreed that the subject should be broken down into two aspects; (i) whether new houses are ‘fit to live in’, and (ii) the air quality aspect of additional vehicles. Relevant officers to be invited to discuss with Committee, with a view to possibly including information in the Local Plan Part 2 process.

Kidlington

Suggested topic (1) – Decriminalised parking across the district, in particular for Cherwell District Council to consider a request to Oxfordshire County Council for a local warden.

Approach – A report to be requested from officers on the current situation with wardens and parking across Oxfordshire

Suggested topic (2) – Masterplans, specifically progress made in achieving requirements and improvements detailed in the plans.

Approach – Updates to be requested from relevant officers.

Piddington

Suggested topic - Social exclusion of rural communities, following publication of a community profile by Community First Oxfordshire.

Approach – Research to be carried out by officers to see if similar community profiles have been published for other rural communities in the district, with the possibility of carrying out a full review covering areas identified..

Shenington with Alkerton

Suggested topic - Inconsistencies in planning applications, following a number of recent applications with perceived inconsistencies in how officers have dealt with them.

Approach – More information required from planning officers, regarding the planning process and how consultation responses are dealt with.

The Committee also requested an update from relevant officers regarding The Hill Community Centre.

Resolved

- (1) That the results of the Mobile Phone Signal Survey be noted
- (2) That a further survey be conducting regarding Mobile Phone Signal Strength across the district, this time requesting responses from areas of good signal as well as areas of poor signal
- (3) That officers be requested to provide information/further research regarding the topics suggested by parish councils.

The meeting ended at 8.25 pm

Chairman:

Date:

Cherwell District Council

Overview and Scrutiny Committee

10 July 2018

Air Quality Action Plan Update

Report of Executive Director Environment

This report is public

Purpose of report

To review the agreed Air Quality Action Plan for Banbury, Bicester and Kidlington and to update with new initiatives to improve air quality.

Recommendations

The meeting is recommended :

- 1.1 To review and comment on the Air Quality Action Plan for Banbury, Bicester and Kidlington

1.0 Introduction

- 2.1 Part IV of the Environment Act 1995 established the legislative framework for local air quality management. Under the Act, the Council has a statutory duty to review and assess air quality in the District against national air quality objectives and co-ordinate actions to improve air quality where exceedances are identified.
- 2.2 Local authorities have a duty to declare any area where an air quality objective is unlikely to be, or is not being met as an Air Quality Management Area (AQMA). Once an AQMA has been declared the Council is required to develop an Air Quality Action Plan (AQAP) outlining the measures required to improve air quality in that area.
- 2.3 The assessment reports confirmed the air quality objective for nitrogen dioxide was being exceeded at four locations in the District and AQMAs were subsequently declared for these areas. The AQMAs are at:

1. Hennef Way in Banbury
2. Horsefair/North Bar in Banbury
3. Bicester Road in Kidlington
4. Kings End/Queens Avenue in Bicester

- 2.4 The review and assessment process identified nitrogen dioxide from road transport sources as the pollutant of concern in Cherwell. The review and assessment reports, details on the latest monitoring, the location of the AQMAs and the AQAP can be found on the air quality management page of the Council's website at www.cherwell.gov.uk/airqualitymanagement.

2.0 Report Details

- 3.1 The AQAP was agreed by the Executive on 6 March 2017.
- 3.2 A review of the 2017 actions has been undertaken in consultation with the following;
- Oxfordshire County Council Highways Department
 - The Bicester Delivery Team
 - The Council's Environmental Services
 - The Council's Strategic Transport, Strategic Planning and the Economy team
- 3.3 An updated AQAP is attached at Appendix 1 that includes comments on the progress to date, and actual or estimated completion dates where known.
- 3.4 The AQAP will be reviewed annually to check progress on the agreed actions but also to consider any additional measures that could be included.
- 3.5 The key issues over the past year and proposed changes are as follows;
- When compared to the 2016 data nitrogen dioxide levels in 2017 decreased across the district except in the Hennef Way (83 to 85), Horsefair (39 to 42) and Kidlington (40 to 41) AQMAs.
 - The weight restriction in Bicester applies to 7.5T heavy commercial vehicles and covers the whole of the central corridor (action 4.2). Entry is prohibited (except for access) into the B4100 Banbury Road (south of its junction with Lords Lane and Southwold Lane), the Buckingham Road (south of its junction with Southwold Lane and Skimmingdish Lane), and Kings End (north from its junction with Oxford Road and Middleton Stoney Road). A recent volumetric weekday (0700-1900) survey undertaken by the County Council showed how few HGVs make use of the central corridor compared to the Launton Road, data below:

Queens Avenue northbound, average weekday 12 hour hgv flow = 268
Queens Avenue southbound, average weekday 12 hour hgv flow = 209
Percentage of total flow over that period, northbound = 3%
Percentage of total flow over that period, southbound = 3%

Launton Road eastbound, average weekday 12 hour hgv flow = 30767
Launton Road westbound, average weekday 12 hour hgv flow = 3161
Percentage of total flow over that period, eastbound = 45%
Percentage of total flow over that period, westbound = 46%
- Enforcement can be carried out by either the police or OCC's Trading Standards; it is mainly done through the latter.

- 3.6 Consideration is currently being given to the use of electric charging points at its two depots and the subsequent use of electric vehicles for the Council's fleet. However, the Council has a number of opportunities through its range of public assets to consider a wider application of electric charging points which can be accessible to the public. Such examples include the major car parks, Bodicote House for public and staff purposes, Castle Quay car parks, leisure centres, sports facilities and other potential new developments. Therefore, further detailed consideration is needed to assess the feasibility of this wider application.

4.0 Conclusion and Reasons for Recommendations

- 4.1 The production of an AQAP is mandatory once an order to declare an AQMA has been issued. The Council has issued an order for each of the four AQMAs declared.
- 4.2 There is much activity underway to improve air quality particularly in the declared AQMAs. This is very much multi agency in nature given that where poor air quality is identified, it is all traffic derived. It will be important for the Council to maintain this multi-agency approach.
- 4.3 A specific initiative worthy of further consideration is how the use of the Council's wide range of assets can provide opportunities for public electric car charging points to respond to changes in the direction of travel of car technology which in turn will assist air quality locally.

5.0 Consultation

- 5.1 The main period of consultation was undertaken in 2016 when the AQAP was established.

6.0 Alternative Options and Reasons for Rejection

- 6.1 The following alternative option has been identified and rejected for the reasons as set out below.

Option 1: The Council could choose not to adopt an AQAP. However, once an AQMA has been declared the Council is required to produce an AQAP and so for this reason this is not an alternative option.

7.0 Implications

Financial and Resource Implications

- 7.1 There are no financial implications for the Council arising directly from this report. The continuing review and assessment of air quality and the development of the AQAP will be met within existing budgets. Should the Council decide to progress electric charging points in its key car parks, there are likely to be significant capital expenditure implications which will be considered separately when a full assessment of that is made.

Comments checked by Kelly Wheeler, Principal Accountant (Operations and Delivery), 01327 322230, kelly.wheeler@cherwellandsouthnorthants.gov.uk

Legal Implications

- 7.2 There is a statutory requirement to review and assess air quality and if an AQMA has been declared it is a requirement to produce an AQAP outlining the actions to improve air quality in that area.

Comments checked by Nigel Bell, Team Leader Planning & Litigation, 01295 221687 nigel.bell@cherwellandsouthnorthants.gov.uk

Risk

- 7.3 There is an increase in risk to health to prolonged and continuous exposure to elevated levels of nitrogen dioxide. This risk is being managed through the service risk register and will be escalated if necessary to the Leadership register.

Comments checked by Louise Tustian, Team Leader, Strategic Intelligence & Insight, 01295 221786, louise.tustian@cherwellandsouthnorthants.gov.uk

8.0 Decision Information

Key Decision

Financial Threshold Met: No

Community Impact Threshold Met: Yes

Wards Affected

Banbury Grimsbury and Hightown
Banbury Cross and Neithrop
Kidlington East
Bicester West
Bicester East
Bicester South and Ambrosden

Links to Corporate Plan and Policy Framework

Fulfilling the statutory regulatory functions of the Council, supporting the protection of human health and wellbeing from poor air quality and protecting the natural environment link to the Council's Business Plan objective to 'work to promote and support health and wellbeing across the District'

Lead Councillor

Councillor Andrew McHugh, Lead Member for Environment

Document Information

Appendix No	Title
Appendix 1	Updated Cherwell District Air Quality Action Plan March 2018
Background Papers	
None	
Report Author	Trevor Dixon, Environmental Protection Manager
Contact Information	01327 322279 Trevor.dixon@cherwellandsouthnorthants.gov.uk

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Appendix 1 Updated Cherwell District Air Quality Action Plan March 2018

Air Quality Action Plan General Measures

Measure No.	Measure	EU Category	EU Classification	Organisations involved and Funding Source	Planning Phase	Implementation Phase	Reduction in Pollutant / Emission from Measure	Progress to Date	Estimated / Actual Completion Date	Comments / Barriers to implementation
G.1	Explore the Local Plan including Low Emission Vehicle uptake measures being incorporated into new developments	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	CDC	2016/17	2017/18	Medium	Ongoing	Adoption of Local Plan Part 2 is planned for February 2020	Local Plan Part 2 will consider measures to encourage low emission vehicle take-up through development management policy. Refer to Local Development Scheme for timetable: https://www.cherwell.gov.uk/info/33/planning-policy/382/local-development-scheme
G.2	All major developments to include Emission statements and mitigation strategies within an appropriate air quality assessment submitted at the application stage.	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	CDC	2016/17	2017/18	Medium	Ongoing	Adoption of Local Plan Part 2 is planned for February 2020	Emission statements and mitigation strategies will be required in air quality assessments. To be included in development management policies as part of Local Plan Part 2 development. Refer to Local Development Scheme for timetable: https://www.cherwell.gov.uk/info/33/planning-policy/382/local-development-scheme
G.3	Damage cost calculations to be included in air quality assessments to show the financial impact of developments	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	CDC	2016/17	2017/18	Low	Ongoing	Adoption of Local Plan Part 2 is planned for February 2020	Damage cost calculations will be required in air quality assessments. To be included in development management policies as part of Local Plan Part 2 development. Refer to Local Development Scheme for timetable: https://www.cherwell.gov.uk/info/33/planning-policy/382/local-development-scheme

Measure No.	Measure	EU Category	EU Classification	Organisations involved and Funding Source	Planning Phase	Implementation Phase	Reduction in Pollutant / Emission from Measure	Progress to Date	Estimated / Actual Completion Date	Comments / Barriers to implementation
G.4	Travel plans submitted with development proposals will make reference to their contribution to an air quality mitigation strategy. Progress will be reported to OCC post development completion.	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	OCC	n/a	In place	Low	Ongoing	Ongoing	OCC do look for this within all travel plans, however not enough developments have gone through the monitoring stage to provide any information on progress to date.
G.5	Air Quality actions to be included in the Local Transport Plan	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	OCC	2015	2016	Medium	Ongoing	Sept 2018	There are specific measures in both the Banbury and Bicester area strategies within LTP4. When the LTP is updated (expected this Sept) OCC will take a look at these specific points.
G.6	Air Quality included in the Public health framework Joint Strategic Needs Assessment (JSNA)	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance	OCC	2015	2015	Low	Completed	Completed	The JSNA includes a statement on air quality. To maintain, update and progress actions as part of the annual review process.

Measure No.	Measure	EU Category	EU Classification	Organisations involved and Funding Source	Planning Phase	Implementation Phase	Reduction in Pollutant / Emission from Measure	Progress to Date	Estimated / Actual Completion Date	Comments / Barriers to implementation
G.7	Low emission vehicles to be included in taxi licensing policy to encourage their take up and use within the district.	Policy Guidance and Development Control	Other Policy	CDC	2017/18	2018	Low	Ongoing	2020	The next taxi licensing policy review is due at the end of 2020. Measures to encourage Low emission vehicles will be included.
G.8	Low emission plant, vehicle, delivery and fleet requirements to be included in sustainable procurement section of CDC procurement policy.	Policy Guidance and Development Control	Sustainable procurement guidance	CDC	2017	2018	Medium	Ongoing	Ongoing	Five Large Goods Vehicles (4 Refuse Collection Vehicles, 1 smaller 12 tonne recycling vehicle) have been replaced with Euro VI engine vehicles. A Euro VI engine delivers an 80% reduction in NOx emissions and a 50% reduction in particulates compared to a Euro V engine. Obtaining quotes to install electric vehicle charging points at both CDC depots with a view to replacing up to 4 small diesel powered vans with electric powered vans during 2018/19
G.9	Low emission plant, vehicle, delivery and fleet requirements to be included in OCC procurement policy.	Policy Guidance and Development Control	Sustainable procurement guidance	OCC	2017	2018	Medium	Ongoing	Ongoing	OCC's current practice within fleet (supported transport services), is to lease rather than buy, and require that new vehicles will comply with the current legislation regarding emissions. While there is some thinking going on about electric (across the council), this hasn't developed into plans at this stage

G.10	Air pollution and action measures awareness raising campaign	Public Information	Via other mechanisms	CDC	2017	2017/18	Low	Ongoing	Ongoing	Participated in National Clean Air Day on 15 June 2017, which included sending messages via social media on the actions individuals can take to reduce air pollution. An article on this was also put in Cherwell Link. Will continue to participate in awareness raising campaigns as opportunities arise.
G11	Electric Vehicle Charging in CDC owned car parks	Promoting Low Emission Transport	Procuring alternative Refuelling infrastructure to promote Low Emission Vehicles, EV recharging, Gas fuel recharging	CDC	2017	2017	Low	Ongoing	Ongoing	To date, electric vehicle charging is being installed at the Eco Business Centre being built by the Council at NW Bicester and in Council depots and main office locations.

QMA No.1 Hennef Way Air Quality Action Plan Measures

Measure No.	Measure	EU Category	EU Classification	Organisations involved and Funding Source	Planning Phase	Implementation Phase	Reduction in Pollutant / Emission from Measure	Progress to Date	Estimated / Actual Completion Date	Comments / Barriers to implementation
1.1	Banbury Park and Ride Bus service around M40 junction	Alternatives to private vehicle use	Bus based Park & Ride	OCC	2017/18	2018/19	Medium	Ongoing	Ongoing	This has not been progressed this year, but the feasibility of a Park and Ride is part of considerations for Hennef Way which OCC are currently working on.
1.2	Lift share scheme	Alternatives to private vehicle use	Car & lift sharing schemes	OCC	current	current	Low	Ongoing	August 2018	Oxfordshire liftshare.com is operational although the funding for the scheme ends in August 2018. OCC are currently looking to see if it can be replaced by something else, such as within the Zipp-to journey planner App
1.3	Corporate policy encouraging home working where possible and equipment provision.	Promoting Travel Alternatives	Encourage / Facilitate home-working	CDC	current	current	low	Ongoing	Ongoing	CDC transport policy encourages home working and regularly reviews work travel.

AQMA No.2 Banbury Air Quality Action Plan Measures

Measure No.	Measure	EU Category	EU Classification	Organisations involved and Funding Source	Planning Phase	Implementation Phase	Reduction in Pollutant / Emission from Measure	Progress to Date	Estimated / Actual Completion Date	Comments / Barriers to implementation
2.1	Banbury Park and Ride Bus service around M40 junction	Alternatives to private vehicle use	Bus based Park & Ride	OCC	2017/18	2018/19	Medium	Ongoing	Ongoing	See above under 1.1 – LTP4 review is expected Sept 2018. OCC will look to investigate this proposal in advance, depending on resources.
2.2	Banbury wide car club	Alternatives to private vehicle use	Car Clubs	Banbury CAG	2017	tbc	low	Ongoing	Ongoing	Banbury CAG progressing this. Funding shortfall currently identified.
2.3	Corporate policy encouraging home working where possible and equipment provision.	Promoting Travel Alternatives	Encourage / Facilitate home-working	CDC	current	current	low	Ongoing	Ongoing	CDC transport policy encourages home working and regularly reviews work travel.

AQMA No.3 Kidlington Air Quality Action Plan Measures

Measure No.	Measure	EU Category	EU Classification	Organisations involved and Funding Source	Planning Phase	Implementation Phase	Reduction in Pollutant / Emission from Measure	Progress to Date	Estimated / Actual Completion Date	Comments / Barriers to implementation
3.1	Lift share campaign at Water Eaton Park and ride	Alternatives to private vehicle use	Car & lift sharing schemes	OCC	-	-	Low	-	-	No plans or funding to take this forward.
3.4	Investigate traffic light management to reduce north side queuing.	Traffic Management	UTC, Congestion management, traffic reduction	OCC	2017	2017	Medium	Complete	Complete	<p>OCC have looked into this. The main priority for this signalised junction is to assist buses turning right into Bicester Rd and coming out of Bicester Rd. To reduce the north side (southbound) queue would impact on these two other movements. OCC would have to artificially reduce the green time on the right turn and side road where MOVA will try to clear the queue. This will mean more stop/starts so the amount of pollution the junction creates may be worse overall. The signals will certainly perform best if left to optimise for all approaches, so no further action is proposed.</p> <p>(NB - In 2016 the measured level in this AQMA fell below the annual mean objective).</p>

AQMA No.4 Bicester Air Quality Action Plan

Measure No.	Measure	EU Category	EU Classification	Organisations involved and Funding Source	Planning Phase	Implementation Phase	Reduction in Pollutant / Emission from Measure	Progress to Date	Estimated / Actual Completion Date	Comments / Barriers to implementation
4.1	Bicester Park and Ride Bus service	Alternatives to private vehicle use	Bus based Park & Ride	OCC	2015	2016	Medium	Ongoing	Ongoing	Annual survey shows that bus passenger numbers continue to increase. OCC is also considering an alternative fuel provision for the park & ride expansion. Further consideration to be given to this through the Bicester Masterplan process.
4.2	Low emission delivery plans	Freight and Delivery Management	Delivery and Service plans	OCC	2017	tbc	Low	Ongoing	Ongoing	There is already a weight limit restriction on vehicles driving through Kings End/Queens Avenue (part of the AQMA). There are no proposals for low emission delivery plans in the near future, but to enforce the weight limit restrictions. A weight limit survey was carried out this year.
4.3	Bicester active travel i.e. walking and cycling campaign	Promoting Travel Alternatives	Intensive active travel campaign & infrastructure	CDC	2016	2017	high	Ongoing	2020	The HNT initiative is funding a community travel planner part time for two years starting 2018. The post will promote active travel with a particular focus on new development, schools and workplaces. In addition, a healthy streets concept will be considered as part of the Bicester Masterplan process.
4.4	Wayfinding campaign	Promoting Travel Alternatives	Other	CDC	2016	2017	Low	Complete	Complete	Wayfinding campaign to signpost walking and cycling routes around Bicester.

4.5	Central corridor works in LTP	Traffic Management	Strategic highway improvements, re-prioritising road space away from cars, inc. access management, selective vehicle priority, bus priority, high vehicle occupancy lane	OCC	2017	2018	Low	Ongoing	Ongoing	Although OCC have not progressed a comprehensive scheme for the central corridor there are planned footpath improvements during 2018. In addition funding has been secured by CDC through the HNT programme to carry out landscape improvements which will seek to reduce the impact of vehicle emissions. The timing of these works is aimed to fit with the OCC works.
4.6	Identify school journeys in Bicester to monitor and promote school travel plans	Promoting Travel Alternatives	School Travel Plans	CDC	2017	2018	Medium	Ongoing	2020	This will be picked up in Bicester by the Community Travel Planner to be appointed in 2018
4.7	Develop Satellite Catapult project	Promoting Travel Alternatives	Other	CDC	2017	2017	Low	Ongoing	Ongoing	A feasibility study has been undertaken with the Satellite catapult looking at the potential to use satellite technology to provide air quality monitoring, mapping and information. Further funding opportunities are being explored to be able to progress the work.
4.8	Develop school project using air quality sensors	Public Information	Via other mechanisms	CDC	2017	2017	Low	Ongoing	2018	Small air quality monitors are being used with students at the Studio School to build a picture of the air quality that students experience when they travel to and from school. The project has had some technical challenges that have limited the data that has to date been received.

Measures without commitment and / or funding

Measure No.	Measure	EU Category	EU Classification	Organisations involved and Funding Source	Planning Phase	Implementation Phase	Reduction in Pollutant / Emission from Measure	Progress to Date	Estimated / Actual Completion Date	Comments / Barriers to implementation
UF.1	Green Wall Barrier between carriageway and receptor	Transport Planning and Infrastructure	Other	n/a	n/a	n/a	Medium	n/a	n/a	No funding identified
UF.2	Targeted Banbury - Brackley employee journeys and local industrial estates i.e. Wildmere and Overthorpe workplace travel plan promotion	Promoting Travel Alternatives	Workplace Travel Planning	n/a	n/a	n/a	Low	n/a	n/a	There is consideration at OCC to pick this area of work back up.
UF.3	Priority parking for lift share permit holders in CDC owned car parks	Alternatives to private vehicle use	Car & lift sharing schemes	n/a	n/a	n/a	Low	n/a	n/a	No funding identified
UF.4	Bicester wide car club	Alternatives to private vehicle use	Car Clubs	n/a	n/a	n/a	Low	n/a	n/a	No funding identified
UF.5	Create Clean Air Zones which encompass the AQMA's	Promoting Low Emission Transport	Low Emission Zone (LEZ)	n/a	n/a	n/a	Medium	n/a	n/a	No funding identified

Overview and Scrutiny Indicative Work Programme - 2018/2019

Item	Description	Contact Officer
28 August 2018		
Show and Tell - Performance Monitoring	Overview of Performance Monitoring Framework	Hedd Vaughan Evans – Assistant Director Performance and Transformation and Louise Tustian – Team Leader, Insight Team
Castle Quay Briefing Note (Exempt)	Update on Castle Quay project	Adele Taylor – Executive Director Finance and Governance, and Chris Hipkiss – Assistant Director Property, Investment and Contract Management
9 October 2018		
Changing Models of Primary Care	Update regarding upcoming changes	Richard Ellis/Jane Carr – Executive Director Wellbeing
Show and Tell – Directorate to be decided		
20 November 2018		
Show and Tell – Castle Quay (Exempt)	Further update and information regarding Castle Quay project	Adele Taylor – Executive Director Finance and Governance, and Chris Hipkiss – Assistant Director Property, Investment and Contract Management
22 January 2019		
Show and Tell – Directorate to be decided		
19 February 2019		
Show and Tell – Directorate to be decided		
26 March 2019		
Show and Tell – Directorate to be decided		

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